

Zoe Youl
123 Home Road
MELBOURNE, 3000

19th July 2011

Jane Smith
Education Coordinator, Graduate Nurse Program
Ausmed Hospital
31-55 Ausmed Crescent
MELBOURNE, 3000

Dear Jane,

Re: Ausmed Hospital Graduate Nurse Program

As a final year nursing student at Australian Catholic University, it is with great pleasure that I submit my application for the Ausmed Hospital Graduate Nurse Program.

I strongly believe that Ausmed Hospital is not only the perfect place to successfully complete my Graduate year, but also offers a long and rewarding nursing career.

It is reassuring to know that values such as compassion, accountability and respect are required in my approach to patients and their families. Coming as I do from nearby Catholic secondary and tertiary education institutes, I feel a strong connection to these values and the community that Ausmed Hospital serves. I would be proud to provide the best possible healthcare to all members of this community in a compassionate and caring manner.

I have a strong affinity with Ausmed Hospital, most notably, because of the support offered to graduate nurses and the strong emphasis on ongoing nurse education. Knowledge that Ausmed Hospital offers the highest graduate to nurse educator ratio is also very attractive.

This gives me great confidence that, if selected, I would be warmly welcomed into the Ausmed Hospital family, receive a great deal of encouragement and be presented with a vast number of learning opportunities throughout the year. The opportunity to complete three four-month rotations, including a possibility to experience specialty rotations is also a great incentive. Furthermore, completing an Advanced Nursing Practice Year and postgraduate studies after completing my Graduate year are exciting prospects for the future.

If selected for a graduate position at Ausmed Hospital, I am certain that I would bring an enthusiastic, patient-centred and professional attitude to any team. I am committed to providing the highest quality patient care and have a strong desire to learn from all opportunities presented to me.

Enclosed within my application is a succinct two-page curriculum vitae, with two nominated referees, a certified copy of my academic transcript (with results legend) and certified copies of my two most recent medical/surgical clinical placement records. I have also included a passport-sized photo at your request.

I would welcome the opportunity to support this application with an interview.

Yours sincerely,

Zoe Youl

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